



Private Dining Policies

Menu Selection

The Customer shall select a food and beverage menu from the options provided. The chosen menu and costs per person shall be stated in the event order and signed by the Customer and Tarrant's West.

Room Charge and Food and Beverage Minimum

Each private room has an applicable room charge. The room charge is applied to cover the movement of tables and chairs and for proper staffing. The room charge is a separate charge and is not calculated into the food and beverage purchased.

Confirmation of Reservation

The reservation is not confirmed until the deposit and a signed contract has been received.

Method of Payment

Deposit

A non-refundable deposit in the amount of 50% of the room rental plus sales tax is due to hold the private room for the function. Payment may be in the form of a credit card, cash, or business check.

Final Payment

The remaining 50% of the room rental along with all applicable food and beverage charges are due at the conclusion of the event. Payment may be made in the form of a credit card, cash, or business check.

Cancellation

The reservation may be canceled by the Customer at any time; however, the 50% room rental deposit is non-refundable. Should the reservation need to be cancelled due to acts of God, war, government regulations, civil disorders, or other emergencies beyond the control of the Customer or Tarrant's West, the reservation may be rescheduled within six months of the originally scheduled date on an agreeable date between both the Customer and Tarrant's West.

Final Guest Count

The final guest count is due three business days prior to the event. Tarrant's West allows a 10% decrease from the guest count listed on the event order. The Customer will be charged for all guests in attendance, but no less than 10% below the estimated guest count.

Outside Food & Beverage

Per our insurance policy, no outside food is allowed in the building at any time. Tarrant's West carries a mixed beverage license. By law, no beer or liquor may be brought onto the property. Bottles of wine may be brought in and have a \$15.00 per 750ml bottle corkage fee. In interest of protecting our patrons and the general public, Tarrant's West and its employees have the right to refuse service of alcoholic beverages to any patron or guest who by his or her behavior or appearance is believed to be incapable of tolerating further alcohol consumption.